



# CITY OF SAN JOSÉ, CALIFORNIA

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## CIVIL SERVICE COMMISSION

Bill Brill, Chair  
Sharon L. Hightower, Vice Chair  
Dave Busse  
Richard J. Giovannetti  
Leon Louie

## Minutes of the Commission August 2, 2007

The Civil Service Commission of the City of San José convened in regular session August 2, 2007, in the City Council Chambers of San José City Hall at 4:00 p.m.

### ROLL CALL

Present: Commissioners Busse, Hightower, Louie and Brill  
Absent: Commissioner Giovannetti

### ORDERS OF THE DAY

By motion unanimously adopted, the Consent Calendar was approved.

### CONSENT CALENDAR

By motion unanimously adopted, the Consent Calendar was approved.

1. Information Only
  - a. Hiring Summary – Memorandum from Human Resources dated July 25, 2007, listing complaints about hiring issues and a summary of hiring activity for the period July 2, 2006, through June 30, 2007, was filed.
2. Human Resources Report dated July 25, 2007 listing the following amendments to the classification plan was filed.
  - a. Revisions of Class Specifications
    1. Senior Heavy Equipment Operator (3345)

b. Reallocations of Positions

Position #	From (Current Class)	To (New Class)	Dept
0012612	Community Activity Worker (6101)	Community Coordinator (6124)	CMO
0005879	Heavy Equip Operator (3343)	Senior Heavy Equip Operator (3345)	ESD
0007985	Marketing/Public Outreach Rep II (4234)	Analyst II C (1632)	ESD
0007971	Research Chemist (5118)	Supervg Environ Serv Spec (8204)	ESD
0014705	Facility Sound & Light Tech (3236)	Network Engineer (1328)	GS
0014078	Community Services Supervisor	Economic Development Officer	OED
0013413	Recreation Program Specialist (6122)	Literacy Program Specialist (6238)	LIB
0005848	Library Clerk PT (6214)	Network Technician I PT (1325)	LIB
0003834	Library Clerk (6213)	Senior Library Clerk (6215)	LIB
0003638	Library Clerk (6213)	Network Technician I (1324)	LIB
0013246	Senior Library Clerk (6215)	Library Assistant (6221)	LIB
0006143	Library Clerk (6213)	Senior Account Clerk (1116)	LIB
0011304	Regional Park Aide PT (3421)	Maintenance Assistant PT (3109)	PRNS
0003274	Groundswoker (3411)	Gardner (3341)	PRNS
0003278	Groundswoker (3411)	Gardner (3341)	PRNS
0012310	Assoc Architect/Land Architect (3843)	Senr Arch/Landscape Arch (3844)	PRNS
0008280	Assistant to the Director (3548)	Recreation Superintendent (6129)	PRNS
0003247	Groundswoker (3411)	Equipment Operator (3341)	PRNS
0012838	Engineer II (3813)	Assoc Engineer (3814)	DOT

3. Minutes of July 5, 2007, were approved as amended.

**END OF CONSENT CALENDAR**

4. Hearings to be scheduled:

- a. The appeal of discipline of Police Officer, Case No. 07-18 was scheduled for October 2, 2007, October 3, 2007 and October 4, 2007, at 6:30 p.m. Written time waiver filed. (Hopper/Peterson)

Deputy City Attorney Brian Hopper, appearing on behalf of the City, and Patrick Tillman, appearing on behalf of the appellant, were present. Hearing Officer Hightower advised that both parties participate in a prehearing conference with her one week prior to the hearing date, be prepared to discuss issues, witnesses and have already exchanged documents.

5. Continued discussion of the Sunshine Reform Task Force Phase 1 Recommendations.

Senior Deputy City Attorney Susan Devencenzi gave an update on the Rules and Open Government Committee and Sunshine Reform Task Force joint session and the outreach meeting held on July 31, 2007. Chair Brill gave an overview of the outreach meeting and stated that he expressed concern regarding confidentiality issues. Discussion was held on the subcommittee's draft response to the Sunshine Reform Task Force Phase 1 Recommendation.

## **ORAL PETITIONS**

Gay Gale, Vice President of City Association of Management Personnel Agreement, expressed concern regarding the reallocation process.

**ADJOURN** at 4:19 p.m.

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BILL BRILL, CHAIR

ATTEST:  
CIVIL SERVICE COMMISSION  
LEE PRICE, MMC, SECRETARY

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Michelle Estabillo, Deputy Secretary